

Electronic Reports Distribution via Excelleris

Electronic reports from sites live with the new clinical information system will be distributed to physicians in private practice by the Health Authorities' report distribution partner, Excelleris.

How will I receive my reports from Excelleris?

The format of the reports you receive depends on the preferred delivery method you have registered with Excelleris. Your options include Electronic Medical Record (EMR), a physician portal called Launchpad, or fax.

I'm not yet registered with Excelleris to receive reports.

Please contact Excelleris (see below) to register.

I'm already registered with Excelleris to receive reports.

Excelleris will use the delivery preference that you have provided to them already, with the exception of paper, which is starting to be phased out. Reports will be distributed to **one** location per physician only. If needed, please contact Excelleris (see below) to confirm that your delivery location is current.

My primary delivery location is a site live with the new system.

Hospitals that are live with the new system will no longer be set up to accommodate paper processes. To help ensure that you do not encounter delays to your reports, please change your delivery location.

I'm already registered with Excelleris and I receive reports via:

- **Medi-Tran courier/Canada Post mail:** Please be advised that paper distribution is being phased out. Please contact Excelleris (see below) to update your delivery method to EMR, Launchpad, or fax.
- **Fax:** No action is required.
- **Launchpad:** No action is required.
- **EMR:** If you receive reports via EMR, a fax number must still be provided. Should your EMR not be able to consume the content, your fax number will be used instead. If needed, please contact Excelleris (see below) to confirm that your fax number is current.

Get Discrete Data via your EMR

Your EMR will have the opportunity to consume reports with Discrete Data, which can enable you to better search for information, see more trend values with greater ease, and enable automated workflows. *Note that Discrete Data is only available via your EMR (i.e. not via Launchpad or fax).* Please contact your EMR vendor for more information or Excelleris (see below) to receive reports via EMR.

Excelleris Support contact information

Excelleris can be reached via email at support@excelleris.com or by phone at 1-866-728-4777.

Additional information

For more information about clinical reports distribution to physicians in private practice, please visit the CST website [here](#) and check out our frequently asked questions.